



MULTIMEDIA UNIVERSITY is located 16 Km from Nairobi City along Magadi road, along Nairobi National Park, away from hustles and bustles of the town centre. **The Hotel & Conference Centre** is situated inside the University to offer international conference and workshop facilities in all-in-one service point. The centre comprises of hotel & in/outdoor catering services , 158 executive hotel (single / double) rooms—expandable to additional 214 hostel beds; a 600—800 sitting plenary hall with wireless PA system with 5 language translations, internet hotspot, 20 breakaway meeting halls, health club, games fields, indoor games facilities, outdoor camping sites for excursions & photo sessions, and ample secure parking spaces. **Contact email:** conference@mmu.ac.ke



Twiga Restaurant



Multimedia University Administration Block



The Reception



Hotel Lobby



Nyati Restaurant



Outdoor Activities

"A Perfect Getaway"

www.mmu.ac.ke



(150)
Standard Hotel Room
+ 214 Hostel Rooms



Nine Ensuites



Catering Services
For up to 800
Customers



Nyati Restaurant



Main Plenary Hall
With secure & ample
Parking space



Wireless PA System
Hot Spot Internet
5 Language Translations
600-800 sittings



20 Break Away
Meeting Halls /
Secretariat



Cool Environment
with Flora & Fauna

"A Perfect Getaway"

A Perfect Getaway

www.mmu.ac.ke



Club House

Yes You deserve a break today.



Health Club
Steam bath, Jacuzzi, Sauna



Internet,
Free VoIP
Printing
Scanning



MULTIMEDIA UNIVERSITY COLLEGE OF KENYA

TEL: 891201/2
FAX: 892278/891949
Email: conference@kcct.ac.ke

P.O. Box 30305 00100
NAIROBI, KENYA

CONFERENCE FACILITIES - INTERNATIONAL RATES

Does not apply to East African Countries

HOTEL - 156 SINGLE-CUM - DOUBLE ROOMS, 12 ENSUITES

NO.	ITEM DESCRIPTION	VAT EXCLUSIVE	VAT INCLUSIVE
1.	Single Room Fullboard (Bed, Breakfast, 10 o'clock tea, buffet Lunch, 4 o'clock tea, Dinner, Mineral Water, Soda at lunch)	\$68	\$79
2.	Double Room Fullboard (Shared room, Breakfast, 10 o'clock tea, buffet Lunch, 4 O'clock tea, Dinner, Mineral Water, Soda at lunch)	\$110	\$128
3.	Ensuite Full board (Bed, Breakfast, 10 o'clock tea, buffet Lunch, 4 O'clock tea, Dinner, Mineral Water, Soda at lunch)	\$117	\$135
4.	Hotel Single Room Only	\$31	\$36
5.	Hotel Double Room Only	\$47	\$54
6.	Breakfast	\$7	\$9
7.	10 O'clock Tea	\$5	\$6
8.	Buffet Lunch (Inclusive of mineral water, soda)	\$15	\$17.4
9.	4 O'clock Tea	\$1.5	\$1.7
10.	Dinner	\$12	\$14
11.	Soft Drinks	\$1.2	1.4
12.	Mineral Water	\$1.2	1.4
13.	Fresh Juice	\$1.2	1.4

STANDARD MEALS & ACCOMMDATION

HOSTEL- 1,002 BEDS

No.	ITEM DESCRIPTION	VAT EXCLUSIVE	VAT INCLUSIVE
1.	Hostel/Single Room Only	\$16	\$18.5
2.	Hostel/Double Room Only	\$20	\$23
3.	Breakfast	\$4.3	\$5
4.	10 O'clock Tea	\$1.5	\$1.7
5.	Lunch	\$10	\$11
6.	4 O'clock Tea	\$1	\$1
7.	Dinner	\$10	\$11
8.	Soft Drinks	\$1	\$1.2
9.	Mineral Water	\$2.3	\$3
10.	Fresh Juice	\$1	\$1

1. Conference Halls

NO	ITEM DESCRIPTION	VAT EXCLUSIVE	VAT INCLUSIVE
1.	Conference Room, with Simultaneous Interpretation system/PA (To sit up to 200 with tables and 500 without) per day	20,000/=	23,200/=
2.	Conference Hall with Microphones and Interpretation equipment per day to sit 70 pax	15,000/=	17,400/=
3.	Standard Conference Hall with PA Microphones per day to sit up to 70 Pax	10,000/=	11,600/=
4.	Standard Conference Hall to sit up to 70 pax without PA/Microphones per day	7,500/=	8,700/=
5.	Standard Conference Hall without Microphones per day to sit up to 25 pax	5,000/=	5,800/=
6.	Secretariat/Syndicate room @	2,500/=	2,900/=

2. Conference Equipment

NO	ITEM DESCRIPTION	VAT EXCLUSIVE	VAT INCLUSIVE
1.	LCD Projector 1000 Lumens	5,000/=	5,800/=
	LCD Projector 2500 Lumens	8,000/=	9,280/=
2.	Printer Hire per day	2,000/=	2,320/=
3.	Computer Hire per day	2,000/=	2,320/=

CHARGES FOR SIMULATANEOUS INTERPRETATION EQUIPMENT/OTHER CONFERENCE EQUIPMENT.

The charges and conditions are as follows: -

1. Hire of S.I.E. for up to 100 participants @ Kshs. 20,000/= per day
2. Hire S.I.E. for over 100 participants @ Kshs. 25,000/= per day
3. Installations and removal @ Kshs. 7,500/=
4. Sound proof booth @ Kshs. 7,500/= per booth
5. Installation and Removal of Booth @ Kshs. 3,000/= per carpenter
6. Technician Allowance @ Kshs. 2,500/= per day per tech.

Note: Over 100 pax requires TWO technicians.

- ◆ If meeting is out of Nairobi, client to meet the above and provide fullboard accommodation for the technician (s).
- ◆ Transport for the equipment and the technician (s) to and from the venue to be provided by the client.
- ◆ Security and safety of the equipment to be provided by the client once equipment leaves the college.

Note: The above charges are for TWO-Channel interpretation. Any additional language/channel costs an extra Kshs. 5,000/= per day.

3. Conference Services

NO	ITEM DESCRIPTION	VAT EXCLUSIVE
1.	Telephone Line per three minutes	25/=
2.	Photocopy per copy	3.50/=
3.	Faxes (Local - sending)	140/=
4.	Faxes (International - sending)	350/=
5.	Video Coverage (per cassette)	2,500/=
6.	Transport services	As per need
7.	Laundry Services	As per need
8	Dispensary Services	As per need
9.	Stationery	150/= per person

4. Health Club

No.	ITEM	VAT Inclusive
1.	Swimming	200/=
2.	Sauna	500/=
3.	Jacuzzi	500/=
4.	Steam Bath	500/=
5.	Health Club Package	600/=

5. Monthly Charges

1.	Steam bath, Jacuzzi, Sauna	5,000/=
2.	Swimming	800/=

Margaret Koske (Mrs.)
HOS/Conference Facilities Officer
For: DIRECTOR.

Contact:

Head Conference Facilities
Tel: + 254-2-891201 Ext. 2011 or 2512
+ 254-2-892276 (Direct line)
Fax: + 254-2-891949
Email: conference@kcct.ac.ke



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CONFERENCE FACILITIES CHARGES

HOTEL - 156 SINGLE-CUM-DOUBLE ROOMS, 12 ENSUITES

NO.	ITEM DESCRIPTION	VAT EXCL.	VAT INCL.
1.	SINGLE ROOM FULLBOARD (BED, BREAKFAST, 10 O'CLOCK TEA, BUFFET LUNCH, 4 O'CLOCK TEA, DINNER, MINERAL WATER, SODA AT LUNCH)	3,730/=	4,327/=
2.	DOUBLE ROOM FULLBOARD (SHARED ROOM, BREAKFAST, 10 O'CLOCK TEA, BUFFET LUNCH, 4 O'CLOCK TEA, DINNER, MINERAL WATER, SODA AT LUNCH)	6,390/=	7,412/=
3.	ENSUIT FULLBOARD (BED, BREAKFAST, 10 O'CLOCK TEA, BUFFET LUNCH, 4 O'CLOCK TEA, DINNER, MINERAL WATER, SODA AT LUNCH)	4,820/=	5,591/=
4.	HOTEL SINGLE ROOM ONLY	1,400/=	1,624/=
5.	HOTEL DOUBLE ROOM ONLY	1,780/=	2,065/=
6.	HOTEL ENSUITE ROOM ONLY	2,490/=	2,889/=
7.	BREAKFAST	500/=	580/=
8.	10 O'CLOCK TEA	180/=	209/=
9.	BUFFET LUNCH (INCLUSIVE MINERAL WATER, SODA)	1,000/=	1,160/=
10.	NON-RESIDENTS (INCLUDES 10 O'CLOCK TEA, BUFFET LUNCH, SODA, MINERAL WATER, 4 O'CLOCK TEA)	1,280 /=	1,485/=
11.	4 O'CLOCK TEA	100/=	116/=
12.	DINNER	550/=	638/=
13.	SOFT DRINKS	30/=	35/=
14.	MINERAL WATER	80/=	93/=
15.	FRESH JUICE	40/=	50/=
16.	HOSTEL ACCOMMODATION MEALS AT THE HOTEL SINGLE ROOM	3,005/=	3,485/=
17.	DOUBLE ROOM	5,510/=	6,391/=
18.	WALK – IN LUNCH	450/=	522/=

Standard Meals & Accommodation Charges

HOSTEL- 1,018 BEDS

No.	ITEM DESCRIPTION	VAT EXCL.	VAT INCL.
1.	Hostel/Single Room Only	700/=	812/=
2.	Hostel/Double Room Only	900/=	1,044/=
3.	Breakfast	200/=	232/=
4.	10 O'clock Tea	80/=	93/=
5.	Lunch	400/=	464/=
6.	4 O'clock Tea	50/=	58/=
7.	Dinner	400/=	464/=
8.	Soft Drinks	30/=	35/=

9.	Mineral Water	80/=	93/=
10.	Fresh Juice	40/=	50/=

1. CONFERENCE HALLS

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4.	Standard Conference Hall to sit up to 70 pax without PA/Microphones per day	7,500/=	8,700/=
5.	Standard Conference Hall without Microphones per day to sit up to 25 pax	5,000/=	5,800/=
6.	Secretariat/Syndicate room @	2,500/=	2,900/=

2. CONFERENCE EQUIPMENT

NO	ITEM DESCRIPTION	VAT EXCL.	VAT INCL.
1.	LCD Projector 1000 Lumens	5,000/=	5,800/=
	LCD Projector 2500 Lumens	8,000/=	9,280/=
2.	Printer Hire per day	2,000/=	2,320/=
3.	Computer Hire per day	2,000/=	2,320/=

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6.	Transport services	As per need
7.	Laundry Services	As per need
8.	Dispensary Services	As per need
9.	Stationery	150/= per person

4. HEALTH CLUB

NO.	ITEM	VAT INCLUSIVE
1.	Swimming	200/=
2.	Sauna	500/=
3.	Jacuzzi	500/=
4.	Steam Bath	500/=
5.	Health Club Package	600/=

5. MONTHLY CHARGES

1.	Steam bath, Jacuzzi, Sauna	5,000/=
2.	Swimming	2,000/=

Samuel Odoyo
Ag, M/Hotel & Conference
For: PRINCIPAL/MMU

Contact:

Head Conference Facilities

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